Pledge of Allegiance.

Roll Call: Mayor Bonanno, Commissioner Mahon, Commissioner Magrini

Borough Clerk reads the following statement:

This is a regular meeting of the Board of Commissioners of the Borough of Avon-By-The-Sea being held at the Avon Marina, 2 Main Street, Avon and notice of time, date and place has been transmitted to the area newspapers, Avon Board of Education, Avon Public Library, and the Avon Post Office in compliance with the rules and regulations of the Open Public Meetings Law.

Vade and Carley Hanlon gave a presentation for the Environmental Committee about water bottle filling stations on the boardwalk. They would like to put at least one by the Lincoln Ave. bathrooms to encourage people to use refillable water bottles rather than the single use plastic ones. The unit itself is initially $2,000 with $50 a year for replaceable filters. The Mayor and Commissioners approved of the idea and would also like to see if there can be one also installed at the other end of the boardwalk. The Environmental Commission will work with Scott and Karl about installing the stations.

Workshop

Putting lines on Sylvania Ave. to slow traffic down was discussed. After discussing it with Ray Savacool and the County, the plan that would be the most appropriate and what the borough will go with is to have an 11' lane with a 6' bike lane marked by sharrows and an 8' parking lane.

The bridge on Main Street by Sylvan Lake the fence is leaning down. The County has it on their list to be repaired but it is not a priority.

The bulk head on Ocean Ave. is aging and needs to be repaired. Avon tried to get funding from the County however they said it is Avon's wall and will not give any funding towards it.

The Mayor and Commissioners are looking into replacing the roof on the Municipal Building and will be meeting with Ray Savacool in January.

Avon had approached the County with having the speed on Ocean Ave. to be left to 25 MPH year round. The County was ok with it if all the towns that the road runs through would be in agreement. One town was not so it will not happen.

The proposed parking recommendations that received from the Downtown Committee were discussed. They would like to see more parking encouraged behind the Municipal Building, with additional signs stating such on Main Street, and allowing for vehicles to park there for 48 hours. To make the times allowed for two hour parking uniform throughout the borough, 8 AM – 6 PM. They would like to see more enforcement of parking violations and the mayor stated the borough would budget more for traffic control. Other changes the Downtown Committee proposed were relocating the mailbox by the post office and the island on Main Street in order to allow more parking and have alternate side of the street parking in order to allow street sweeping.

Beach badge sales have been going on since December 1st. Many badges have already been sold and will end on December 23rd with resuming in 2022.

Public Works and the Recreation Department were thanked for all their work on the holiday celebrations and decorations.

Commissioner Magrini had a meeting about the Municipal Pool renovation that was bonded for last month. It is proceeding well with the contractor and work should be able to be started shortly.

There was discussion about changing the meeting times. It was decided that the first meeting of the month would begin at 7 PM while the second meeting of the mothing would be held at 5 PM.

Roger Domal, 139 Woodland Ave., asked why they were changing the times of the meeting. Commissioner Magrini stated it was for convenience and the second meeting of the month has less people in attendance as there are no department head meetings so it would be easier for all involved to meet at an earlier time.

Online bill payments should be beginning in time for the February 1st tax payments.

The two new ordinances being introduced tonight will allow for the volunteer first responders of the Avon Fire and the Avon First Aid Departments to qualify for a stipend.

Regular Meeting

Municipal Clerk asks if anyone has any questions about agenda items only. There were no comments or questions from the public.

The Clerk reads the COVID-19 Ratepayer Relief Measures into record. This must be done once a month at a meeting.

The Clerk stated that Resolution 150, Recognizing the Borough of Avon-By-The-Sea Volunteers, has been pulled from consent agenda and placed on the regular agenda. Resolution 153, Authorizing the Administrator to Sign a Contract with N2 Architecture for the Refurbishment of the Municipal Pool, has been added to the consent agenda.

ORDINANCE 34-2021 Introduction

AN ORDINANCE OF THE BOROUGH OF AVON-BY-THE-SEA, COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING THE CODE OF THE BOROUGH OF AVON-BY-THE-SEA WITH THE ADDITION OF CHAPTER §172 ENTITLED "VOLUNTEER EMERGENCY SERVICES"

Commissioner Mahon made a motion that Ordinance 34-2021 be introduced on first reading, seconded by Mayor Bonanno.

Aye: Mayor Bonanno, Commissioner Mahon, Commissioner Magrini
Nay: N/A

Motion by Mayor Bonanno, seconded by Commissioner Mahon that the above Ordinance No. 34-2021 be taken up on second reading with a hearing on December 28, 2021 at 7:00 p.m.

Aye: Mayor Bonanno, Commissioner Mahon, Commissioner Magrini
Nay: N/A

ORDINANCE 35-2021 Introduction

AN ORDINANCE OF THE BOROUGH OF AVON-BY-THE-SEA, COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING THE CODE OF THE BOROUGH OF AVON-BY-THE-SEA WITH THE ADDITION OF SECTION §17-24 "STIPEND" TO CHAPTER §17 ENTITLED "FIRE DEPARTMENT"

Mayor Bonanno made a motion that Ordinance 35-2021 be introduced on first reading, seconded by Commissioner Mahon.

Aye: Mayor Bonanno, Commissioner Mahon, Commissioner Magrini
Nay: N/A

Motion by Commissioner Mahon, seconded by Commissioner Magrini that the above Ordinance No. 35-2021 be taken up on second reading with a hearing on December 28, 2021 at 7:00 p.m.

Aye: Mayor Bonanno, Commissioner Mahon, Commissioner Magrini
Nay: N/A

Mayor Bonanno spoke about how volunteers are such an asset to the borough. He and the Commissioners wish to thank all of those people who volunteer their time to help out. He then read Resolution 150 into record.

- **Resolution 150 – Recognizing the Borough of Avon-By-The-Sea Volunteers**

WHEREAS, the health, safety and wellbeing of residents and guests to the Borough are tied to the efforts of Borough Volunteers; and

WHEREAS, the seasonal beauty of Borough Main Street and Oceanfront is not possible without the Borough Volunteers; and

WHEREAS, many of the functions and Borough' activities would not be possible without the efforts of each and every volunteer; and

WHEREAS, the unselfish contributions of Borough Volunteers are always noticed and appreciated; and

WHEREAS, it is important for the Borough to take this opportunity to recognize and give thanks for the unselfish efforts and dedication of Borough Volunteers, and

WHEREAS, the Avon Community is truly fortunate to be served by dedicated volunteers who give their time and engage in hundreds of hours of service; and

NOW THEREFORE be it resolved, the Board of Commissioners formally recognize and thank the tireless service and efforts to the Borough of Avon by the Sea the following volunteer organizations:

1. Avon Downtown Committee
2. Avon Education Foundation
3. Avon Environmental Commission
4. Avon Fire Department
5. Avon First Aid Squad
6. Avon Gardens by the Sea
7. Avon Historical Society
8. Avon Home and School Association
9. Avon Leisures
10. Avon Planning Board
11. Avon Pond
12. Avon Recreation – Coaches and Assistants
13. Avon Sylvan Lake Commission
14. Avon Board of Education
15. Avon Library Board

Mayor Bonanno made a motion to approve the resolution, seconded by Commissioner Mahon.

Aye: Mayor Bonanno, Commissioner Mahon, Commissioner Magrini
Nay: N/A

Consent Agenda

Municipal Clerk states "All matters listed below are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion on these items If any discussion is desired by the governing body, that particular item will be removed from the consent agenda and will be considered separately". Would any member of the governing body wish to remove any of the items from the consent agenda to discuss individually? With the exception of Resolution 150, they did not.

- **Resolution No. 140 – Canceling tax/water/sewer balances of less than $10.00 for 2021**

WHEREAS, properties reflect 2021 tax and water/sewer balances and credit balances of less than $10.00, and

WHEREAS, it is deemed unfeasible to incur the cost of collecting or refunding balances of less than $10.00,

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Avon-By-The-Sea that the Tax Collector, pursuant to R.S. 54:4-91 and R.S. 54:4-91.2 is authorized and directed to cancel the 2021 tax and water/sewer balances less than $10.00 and credit balances of less than $10.00 for each of the properties.

- **Resolution No. 141 – Appointing Greg Matthews to the Sylvan Lake Commission**

WHEREAS, the Sylvan Lake Commission has an opening on their board; and

NOW, THEREFORE, BE IT RESOLVED the Borough of Avon-By-The-Sea Commissioners appoint Greg Matthews to the Sylvan Lake Commission as an Alternate Member for a period of one (1) year with an effective date of January 1, 2022.

- **Resolution No. 142 – Purchase of a 2021 Ford Utility Interceptor**

BE IT RESOLVED by the Board of Commissioners of Avon by the Sea Borough that it hereby authorizes the purchase of a 2021 Ford Utility Interceptor Base Vehicle, as follows:

STATE CONTRACT: NO. 20-FLEET-01189

VENDOR: Winner Ford
250 Haddonfield-Berlin Rd.
Cherry Hill, NJ 08034

VEHICLE: 2021 Ford Utility Interceptor

AMOUNT: $31,835.00

BE IT FURTHER RESOLVED AND CERTIFIED that funds for this purpose are provided through Bond Ordinance 28-2021; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute any documents in this regard; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Chief Christopher Garrity, Police Chief
2. John Antonides, Chief Financial Officer

- **Resolution No. 143 – Earle Asphalt Contract Changes for First Ave. and Second Ave. Project**

WHEREAS, the Borough of Avon-By-The-Sea and Earle Asphalt. entered into a contract for the NJ DOT FY 2020 Municipal Aid Program for First Avenue and Second Avenue Improvement Project, and

WHEREAS, there was a decrease in the contract price of $26,600.00 and an increase of $18,700.00 for a total change of -$7,900.00 and a revised contract amount totaling $203,713.13; and

WHEREAS, the aforesaid modification necessitates a change order to reflect the actual contract amount, which change order is permissible under the Local Public Contracts Law and the Local Government Services regulations with respect to the same; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Avon-By-The-Sea, in the County of Monmouth and State of New Jersey, that the above changes are approved.

- **Resolution No. 144 - Authorizing final payment for NJDOT FY2020 Municipal Aid Program for First Avenue and Second Avenue**

WHEREAS, a request for payment number two (2) has been received and the engineer has approved the recommendation for the NJDOT FY202 Municipal Aid Program for First Avenue and Second Avenue Project in the Borough of Avon-By-The-Sea; and

WHEREAS, the payment in the amount of $109,114.80 has been approved to be paid to Earle Asphalt Company.

Original Contract Amount	$211,613.13
Net Change Orders	$7,900.00 –
Total Contract to Date	$203,713.13
Previous Payment	$94,598.33
This Payment	$109,114.80
Balance	$0.00

NOW, THERFORE, BE IT RESOLVED by the Borough of Avon-By-The-Sea that the following payment certification is hereby authorized and approval is hereby granted based on the approval of the New Jersey Department of Transportation.

- **Resolution No. 145 – Cancelation of Miscellaneous Charges and Outstanding Checks**

WHEREAS, there exists miscellaneous debits and credits older than six months in the Borough's bank accounts; and

WHEREAS; cancellation of these miscellaneous debits and credits would provide for a more accurate and efficient means of maintaining the Borough's records; and

WHEREAS, the Borough's Chief Financial Officer recommends that these items be canceled from the Borough records; and

NOW, THEREFORE, BE IT RESOLVED BY THE Borough Commissioners of the Borough of Avon-By-The-Sea that the Chief Financial Officer cancel any miscellaneous debits and credits older than six months from the Borough's bank accounts to Operations.

- **Resolution No. 146 – Entering into a Shared Service Agreement with the Township of Wall for the Department of Public Works**

WHEREAS, The Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes local units as defined in said Act to enter into joint agreements for the provision of government services; and

WHEREAS, The Borough of Avon-By-The-Sea desires to enter into a shared services agreement for the Department of Public Works with the Township of Wall; and

WHEREAS, the shared services agreement for the Department of Public Works will include, but not be limited to labor, equipment, material, and purchasing of material, equipment, and services for Avon-By-The-Sea Borough and the Township of Wall; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Borough of Avon-By-The-Sea, County of Monmouth, New Jersey that the Borough of Avon-By-The-Sea are authorized to enter into a contract as described above with the aforementioned Boroughs and Township; and

BE IT FURTHER RESOLVED, that all Borough officials including, but not limited to the Mayor, the Borough Administrator, and the Municipal Clerk, are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.

- **Resolution No. 147 – MCIA Pooled Loan Bond Financing**

Resolution providing for the combination of certain issues of not exceeding $2,665,465.00 General Obligation Bonds, Series 2021 Consisting of $1,940,950.00 General Improvement Bonds, Series 2021, $241,315.00 Beach Utility Bonds, Series 2021, and $483,200.00 Water-Sewer Utility Bonds, Series 2021 of the Borough of Avon-By-The-Sea, in the County of Monmouth, State of New Jersey, determining the form and other details of such bonds, and providing for the sale of such bonds to the Monmouth County Improvement Authority pursuant to the Authority's 2021B Pooled Governmental Loan Program

- **Resolution No. 148 – Approving J Swanton Fuel Oil of Highlands as the Borough's supplier of gasoline and diesel fuel**

WHEREAS, the Borough of Avon-By-The-Sea has to secure a supplier of gasoline and diesel fuel for the vehicles that service the Borough; and

WHEREAS, the New Jersey State Contract has gasoline and diesel fuel available through state contract for J Swanton Fuel Oil Company, 37 Center Avenue, Highlands, New Jersey 07716 for the year 2022 at prices specified in their bid; and

NOW,THEREFORE, BE IT RESOLVED that the Borough of Avon-By-The Sea agrees to purchase the fuel required for the year 2022 from J Swanton Fuel Oil of Highlands, New Jersey at the terms and prices specified in their contract under New Jersey State Contract 19-FLEET-00975; and

BE IT FURTHER RESOLVED that the service provided must meet delivery requirements of the Borough and that it reserves the right to obtain another supplier should the requirements not be met by J Swanton Fuel Oil Company.

- **Resolution 149 – Authorizing entering into an agreement with Mazza Recycling Services Ltd.**

WHEREAS, The Borough of Avon-By-The-Sea desires to enter into a contract agreement with Mazza Recycling Services, Ltd., 3230 Shafto Road, Tinton Falls, NJ 07753 for Class "A" Recyclables; and

WHEREAS, Mazza Recycling Services, Ltd. Agrees to accept all the Supplier's Class "A" Recyclables at the Mazza's gate rate at the time of delivery, plus a five dollar ($5.00) per ton discount; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Commissioners of the Borough of Avon-By-The-Sea, County of Monmouth, New Jersey that Mayor Edward Bonanno is authorized to sign the contract agreement between the Borough and Mazza Recycling Services. Ltd.

- **Resolution 151 – Appointing Paul J. Capotorto as the Municipal Court Judge**

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners that Judge Paul J. Capotorto be appointed for a term of three (3) years as the Avon-By-The-Sea Municipal Court Judge effective January 1, 2022. This appointment is being made without competitive bidding at this appointment involves a member of a recognized profession, licensed, and regulated by law and is therefore exempt under N.J.S.A. 40A:11-5.

- **Resolution 152 – Approving Michael Kepler to the Avon-By-The-Sea Fire Department**

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners that Michael Kepler be approved for membership to the Avon-By-The-Sea Fire Department.

- **Resolution 153 – Authorizing the Administrator to sign a contract with N2 Architecture**

WHEREAS, the Borough of Avon-by-the-Sea has bonded for refurbishments to the municipal pool; and

WHEREAS, N2 Architecture has submitted a quote for $3,200.00 in order to redesign the south end of the existing municipal pool support facility to provided handicap accessible bathrooms; and

NOW, THEREFORE, BE IT RESOLVED the Mayor and Commissioners authorize the Administrator to sign the contract between Avon-By-The-Sea and N2 Architecture providing it acceptable to same.

- **Approving minutes from the November 22, 2021 Meeting**
- **Approving the payment of bills in the amount of $441,875.25**

Municipal Clerk asks if anyone has any questions regarding the consent agenda items. There were no comments or questions from the public.

Commissioner Mahon made a motion to approve the consent agenda, seconded by Commissioner Magrini.

Aye: Mayor Bonanno, Commissioner Mahon, Commissioner Magrini
Nay: N/A

- **Department Head Reports**

Chief Garrity, Sheila Watson, and Kerry McGuigan absent.

Karl Klug, Superintendent, Water & Sewer Department – Nothing to report but he did remind people to shut their outside water lines off.

Scott Hauselt, Superintended, Public Works Department – Thanked the commissioners for approving the resolution for a shared agreement with Wall Township. It will save the borough money. Thursday, December 16rh will be the last day to put leaves out to the curb. Public Works will be around Friday to collect them Leaves must be bagged after this.

Ray Savacool, Engineer – The work on 1st and 2nd Avenues has been completed with Washington Avenue to begin in the spring.

Barry Cooke, Attorney – Nothing to report.

- **Public Portion**

Marie Kenney, 206 Norwood Ave. – She thanked Public Works for their excellent job with leaf pickup. She asked how the 48 hour time for the municipal lot would be enforced. Would residents who live and park over there get a parking permit? The details have not been fully worked out but a parking permit would be considered. Barry Cooke stated it would be very difficult to enforce and believes that it should be left to a one hour time that there would be no parking in order for the police to see what vehicles were be left there for the long term. Mrs. Kenney also thought the water bottle refill stations were a good idea.
Frank McGovern, 335 Norwood Ave. – He agrees with Barry about the 48 hour parking too difficult to enforce.

Joe Burns, 24 Woodland Ave. – He asked if there were no commercial parking on the streets. There is not which is why some residents park behind the municipal building by permit.

The Mayor and Commissioners thanked everyone for coming and wished everyone happy holidays.

Motion by Mayor Bonanno, seconded by Commissioner Mahon that being there is no further business, the meeting is adjourned. All ayes.

Respectfully Submitted,
Thea Kratochvil
Acting Municipal Clerk
Avon-By-The-Sea